



CAMP GOODTIMES EAST

American Cancer Society
920 N. Washington, Ste. 200
Spokane, WA 99201
1-800-537-7710, option 3
Ph: 509-242-8302
Fax: 509-498-9851

ONSITE VOLUNTEER OPPORTUNITIES Camp Goodtimes – East 2012

Qualifications for all Volunteer Opportunities

- Must be 18 yrs old (preferred one year of college and/or past camping experience).
- Like and enjoy children and have the ability to work with them; understand the needs of campers.
- Have the desire and ability to place the needs of the campers and Camp ahead of personal desires.
- Find enjoyment in outdoor living and have an appreciation and understanding of the natural environment.
- Relate to one's peers and supervisors in a working setting.
- Ability to work as a team member.
- Good moral character.
- Good health, vitality and team maturity.

Cabin Counselor (Must be 18 years or older)

- Live in a cabin with ten campers along with a co-counselor, and serve as their counselor and leader.
- Provide leadership in Camp program activities.
- Plan and implement daily cabin Camp programming.

Lodge Counselor (Must be 18 years or older)

- Serve as a co-counselor and leader for cabins of ten campers. (Live in a lodge rooms with other lodge counselors.)
- Assist both boy and girl cabins within a specified age group.
- Provide continuity and leadership of camp program activities.
- Assist in planning of camp program and program for children with special needs as assigned.

Day Camp Counselor (Must be 18 years or older)

- Work with a cabin of campers with co-counselors, and serve as their counselor and leader.
- Provide leadership in Camp program activities.
- Plan and implement daily cabin Camp programming.
- Plan and implement program activities in the evenings and on days without day campers.

Unit Leader (Must be 21 years or older and counselor experience preferred)

- To supervise and coordinate the camp activities of designated counselors with their specified unit.
- Facilitate appropriate and positive communication between counselors and campers.
- Facilitate appropriate designation of counselor duties and responsibilities.
- Organize staff time off and cabin activity schedules.
- Develop and implement specialized program activities for unit in collaboration with Program Director.
- Ensure counselors comply with camp protocols.

Unit Leader Director (Must be 21 years or older and supervisory experience required)

- Give input into the development of camp schedules, goals and themes.
- Supervise, support and evaluate Unit Leaders.
- Serve as liaison between Camp Director and Unit Leaders.
- Provide leadership to promote staff communication, respect and team building.
- Ensure unit leaders comply with camp protocols.

Administrative Specialist (Must be 18 years or older)

- Maintain office/staff lounge.
- Assist Camp Visitors.
- Sort mail and distribute.
- Post phone messages.
- Help organize Media Day/Guest check-in.
- Supervise Rangers
- Maintain health and safety documentation.
- Help maintain record of petty cash expenditures.

Ranger (Must be 21 years or older)

- Oversee operation of onsite camper transportation.
- To support and implement the goals of Camp Goodtimes, i.e. facility needs, program needs and administrative support.
- Ensure enforcement of camper safety policies.
- Maintain record documents for transportation protocols.

Program Director

(Must be 21 years or older and supervisory experience required)

- Train, coordinate and supervise program specialists.
- Assist with program schedule design and development of all camp activities.
- Develop activities to involve campers and their counselors in one-hour activity segments.
- Develop activities that will be challenging, interesting and appropriate to the skills and experiences of cabin groups.
- Establish procedures to explain, demonstrate, and supervise activity relating to safety precautions of equipment, materials and area.
- Be prepared with materials, examples, experience and work to foster creativity, imagination and wonder in the activity participants.
- Ensure program specialists comply with camp protocols.

Program/Activities Specialist (Must be 18 years or older)

- Execute programs and activities relevant to the age, interest, and skill level of the attending campers. Volunteers will aide or lead the following activities: arts & crafts, boating, outdoor cooking, sports, drama, campfires, singing, and special day & evening activities.
- Plan, prepare and clean up materials and areas needed to execute agreed upon activity.
- Provide leadership to motivate and instruct cabin groups through fun, safe and challenging program activities.
- Establish procedures to explain, demonstrate and supervise activity relating to safety precautions of equipment, materials and areas needed to execute agreed upon activity.
- Be prepared with materials, examples, experience and work to foster creativity, imagination and wonder in the activity participants.

Activities Director

(Must be 21 years or older and supervisory experience required)

- Train, coordinate and supervise activities specialists.
- Assist with program schedule design and development of all camp activities.
- Develop all camp activities/events to involve campers and their counselors
- Develop activities that will be challenging, interesting and appropriate to the skills and experiences of cabin groups.
- Establish procedures to explain, demonstrate, and supervise activity relating to safety precautions of equipment, materials and area.
- Be prepared with materials, examples, experience and work to foster creativity, imagination and wonder in the activity participants.
- Ensure activity specialists comply with camp protocols.

Day Camp Director (Must be 21 years or older and supervisory experience required)

- Coordinate, supervise and train day camp counselors on daily schedule and activities.
- Develop programming that will be challenging, interesting and appropriate to the skills and experiences of cabin groups.
- Establish procedures to explain, demonstrate, and supervise activity relating to safety precautions of equipment, materials and area.
- Be prepared in materials, examples, experience and work to foster creativity, imagination and wonder in the activity participants.
- Ensure counselors and program activities comply with camp protocol.
- Organize day camp schedule to coordinate with resident camp programming. **Leader In Training (LIT) Director (Must be 21 years or older and supervisory experience required)**
- Supervise and train LIT staff on daily schedule and activities.
- Develop programming that will be challenging, interesting and appropriate to the skills and experiences of cabin groups.
- Establish procedures to explain, demonstrate, and supervise activity relating to safety precautions of equipment, materials and area.
- Be prepared in materials, examples, experience and work to foster creativity, imagination and wonder in the activity participants.
- Organize LIT schedule to coordinate with resident camp programming.
- Oversee adherence to camp protocols.

Medical Director (Must be a licensed Pediatric Oncologist)

- Coordinate and oversee the medical operation of Camp.
- To serve as authoritative source for medical decisions of Camp.
- Responsible for selection and supervision of camp healthcare personnel.

Nursing Director (Must be licensed)

- Supervise and educate nursing staff and camp personnel concerning camper's diagnosis, care and treatment.
- Assist in educating camp personnel on medical policies and procedures.
- Assist Medical Director in review of individual health status of campers.
- Assist Medical Director with supervision of medication administration, to include chemotherapy.
- Assist in the development and implementation of camp policies related to health matters.
- Ensure healthcare staff adheres to health and safety policies and standing orders established for camp.

Nurse/Physician (Must be licensed)

- Provide medical care for campers and staff during Camp.
- Monitor the health and safety of the camp community.
- Maintain appropriate records of medication and treatment of campers and staff.
- Follow health and safety policies and standing order procedures established for camp.

Transportation Specialist (Must be 21 years or older)

- Help coordinate transportation logistics pre and post camp.
- Provide transportation or escort campers to and from the airport on the first and last day of camp.
- Coordinate transportation logistics, i.e. camper supervision, food for campers, car games/activities.
- Responsible for the safe transportation and adherence to policies and procedures.