



ACS – FLATIRON REAL-WORLD DATA IMPACT AWARD LETTER OF INTENT (LOI) SUBMISSION INSTRUCTIONS

Following the approval of the signed and submitted NDA (i.e., the Pre-LOI), the Program Office will create the LOI in the applicant's account in [ProposalCentral](#) in the active "Proposals" section.

Note: All templates must be uploaded in .pdf format.

1. LOI Abstract (3100 characters maximum, including spaces)

An abstract describing the background, specific aims, description of population studied, research plan, and expected significance and impact.

2. LOI Template

- Download, complete, and upload the LOI template as a .pdf.
- Template Format Guidelines
 - Insert your name in the header.
 - Use 12-point Times New Roman or 11-point Arial as the minimum font size for the LOI text.
 - A 10-point Times New Roman or 9-point Arial font size may be used for figures, legends, and tables.
 - Single-spaced text is acceptable, and space between paragraphs is recommended.

3. Biosketch Template

Required for the PI and co-investigators/collaborators. The Biographical Sketch **may not exceed five pages**. Follow the format and instructions provided by the NIH.

Note: If the NIH has modified the NIH Biosketch, applicants may use the newly modified template, or the template provided in ProposalCentral.

Troubleshooting: If you have problems accessing or using the electronic application process, click on "Help" or contact ALTUM Customer Service at pcsupport@altum.com or 1-800-875-2562.

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